<table>
<thead>
<tr>
<th>Name</th>
<th>Date</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sarah</td>
<td>01/01/2023</td>
<td>Project Manager</td>
</tr>
<tr>
<td>John</td>
<td>01/02/2023</td>
<td>Senior Developer</td>
</tr>
<tr>
<td>Emily</td>
<td>01/03/2023</td>
<td>Designer</td>
</tr>
<tr>
<td>David</td>
<td>01/04/2023</td>
<td>Analyst</td>
</tr>
</tbody>
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**Project Details**

- **Description**: Implementation of a new data governance framework.
- **Timeline**: 6 months.
- **Budget**: $500,000.

**Meetings**

- **Regular**: Weekly
- **Ad-hoc**: As needed

**Roles and Responsibilities**

- **Sarah**: Lead the project team, ensure project scope is met.
- **John**: Oversee the technical implementation.
- **Emily**: Design user-friendly interfaces.
- **David**: Analyze data and provide insights.

**Key Deliverables**

- **Month 2**: Data inventory complete.
- **Month 4**: Data governance framework implemented.
- **Month 6**: Project closure.